

Where

Posters will be presented in the Conference Hall **M1.2 Poster Foyer & Library (2nd level of M2 building)**.

Please check the conference scientific program for your paper ID number, and set up your poster at the appropriate location.

Please note that it is the authors' responsibility to put the poster up in the designated poster area at 16ECEE and take it down at the end of the day. The remaining posters will be disposed of by the conference staff and they will not be stored.

When

One day on display

Hang posters anytime between (on the same day of display): 08:00 – 09:30

Remove posters between (on the same day of display): 19:30 – 20:30 after end of sessions

- Please note that **poster print service** is not provided in the conference venue. In case you wish to print your poster in Thessaloniki, please contact us at posters@16ecee.org for further information.
- Please note that there will be **poster conference assistants** to help authors put up or take down their posters

Poster viewing opportunities: during morning and afternoon breaks and during

Poster Viewing Sessions: Monday - Thursday, 16:40-17:30

Presenters will be required to be present at their poster station during the time slot designated for their poster display and should be prepared to explain their presented work to the conference attendees. If multiple authors are involved, only one needs to be present at a time.

A template for the poster is available at the 16ECEE webpage.

(<http://www.16ecee.org/programme/presenters-guidelines>).

Language - Please note that the official Conference language is English, therefore the poster presentations must be prepared and delivered in English.

Poster Library - All poster presentations will be included in the **Poster Library**.

The Poster Library will be a designated computer area at **M1.2 Poster Foyer & Library (2nd level of M2 building)**, where one can have access to all poster's digital files – presentations throughout all conference days. This way, all poster presentations will be digitally accessible to all conference participants throughout the entire conference duration.

For this reason, you are kindly requested to send a PowerPoint presentation of your poster in the following format, and email it to posters@16ecee.org by Friday 15th June, 2018.

- in **Microsoft products format (.ppt, pptx) or Portable Document Format (PDF)**.
- Please **name the file using your last name and the ID of your paper** (e.g., quake_12345.ppt) for identification purposes, and save it on a flash drive.
- We encourage use of the **conference logo** in the first slide of your presentation (<http://www.16ecee.org/programme/presenters-guidelines>).
- Please do not use your presentation for commercial solicitation.